

How to Apply for Driver Education

Driver Education is offered to students and adults who are at least 15 years of age by the date of the first day of class. To register please include the following items: **(1)** completed application **(2)** signed Driver Education Agreement Form, and **(3)** full payment--check, money order or Visa/Mastercard. Cash is accepted in person. **(4)** Bring to first class: your original birth certificate with state seal and social security number. The cost is \$460 for the Mt Ararat High School program (residents from Bowdoin, Bowdoinham, Brunswick, Harpswell, and Topsham). Non-residents pay \$485.

Please make all checks payable to Merrymeeting Adult Education. Mail to: Merrymeeting Adult Education, 35 Republic Avenue, Topsham, Maine 04086. Classes will be filled on a first come first serve basis. Bring to first class: your original birth certificate with state seal.

Tuition is based on the total cost of running the program. The cost of Driver Education covers all fees to the school. A refund, less a \$2.50 withdrawal fee, will be made to any student dropping the class up to the 5 (five) business days prior to the start of the class after that no refund is given. *If you have any questions or need to cancel, please call 729-7323.*

An unexcused absence from the individually scheduled driving time requires an additional payment of \$50 for that time to be made up, to be paid to Merrymeeting Adult Education. 24 (twenty-four)-hour notice is required to change times.

Any student who does not complete his/her required work for the driver's permit and needs to enroll in an upcoming class will be charged a \$75 re-enrollment fee to be paid to Merrymeeting Adult Education.

Additional driving time: \$50/hour fee paid to Merrymeeting Adult Education. Call 729-7323 to schedule.

If the student fails the final exam there is an additional \$25 fee per retest to be paid to Merrymeeting Adult Education.

(Please keep this portion for your records and remit lower portion with the signed agreement form and payment).

Application for Driver Education

Start Date of class: _____

Check one: **Brunswick High School** **Mt Ararat High School**

Student's Name (Please print): _____

Birth date: ____/____/____ Age: ____

Address: _____ Town: _____ Zip Code: _____

Phone (Day): _____ (Night): _____

High School: _____

Guardian/Parent's Name: _____ Phone: _____

Emergency Contact Person: _____ Phone: _____

Any special medical conditions:

Student signature _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Payment included: <input type="checkbox"/> Check <input type="checkbox"/> Money Order <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Cash Card # _____ - _____ - _____ Expiration Date: _____ 3-Digit Security Code: _____ Signature: _____

<i>For office use only--</i> Date rec'd: _____ Amt. Pd.: _____ Receipt # _____ Balance Due: \$ _____ <input type="checkbox"/> Reg. Book <input type="checkbox"/> MaineStars

Driver Education Agreement Form

Check class location:

- Brunswick High School Mt. Ararat High School

Class Start Date: _____

The Driver Education Guidelines under which we operate are listed below.

An unexcused absence (no show) from the individually scheduled driving time requires an additional payment of \$50 if that time is to be made up, to be paid to Merrymeeting Adult Education. 24-hour notice is required to change times.

1. All students must be at least 15 years of age by the time they start class.
2. All students must attend at least 30 hours of classroom instruction as prescribed by the Secretary of State.
3. If a student misses a class due to illness a fee of \$75 per session will be assessed to make-up class. Make-up class will be scheduled based on Instructor availability.
4. If a student needs to withdraw to attend the next session of driver ed. a \$75 re-enrollment fee will be assessed.
5. All students must drive behind the wheel for ten hours. **Students who do not show up for their scheduled driving times will be charged \$50 to make up this time with the instructor.**
6. A parent or legal guardian must accompany the student during behind-the-wheel driving for one of his/her driving hours to be arranged by the instructor and parent.
7. Successful completion of the Driver's Education Course will result when the student has passed each of the following requirements by at least 80%.
 - A. Class participation involving projects, homework, presentations and other in class work covering the chapters of the textbook.
 - B. Final exam covering the Maine State Law Book and Responsible Driver Text.
 - C. A road test covering safe behind-the-wheel driving skills.
8. All grades will be kept and filed with the Student Record Sheets.
9. If you cannot start a course, notify us five business days prior to the first class and we will refund your fees less a \$2.50 withdrawal fee.
10. A \$50 an hour fee will be charged if extra driving time is requested. Payment must be made prior to the scheduled driving time.
11. It is requested that the child's parent or guardian attend the last half hour of the first day of class.

Merrymeeting Adult Education believes that every student is entitled to respect, as an individual, from all other members of the school community. In support of this belief, Merrymeeting Adult Education recognizes the right of each student to learn and to participate in an environment free of intimidation, ridicule, and hostility, as provided under State and federal law and District policy.

In support of this right, Merrymeeting Adult Education prohibits harassment or ridicule of students based upon race, color, sex, sexual orientation, religion, age, national origin, or handicap.

All students should be advised that they may contact any employee of Merrymeeting Adult Education to report instances of harassment or ridicule. Students should also be advised of the importance of informing the harasser that his/her behavior is unacceptable.

A staff member who is informed of an instance of possible harassment shall contact the Director of the school as quickly as possible. The Director shall notify the Superintendent and immediately undertake an investigation of the matter and take (interim) action as may be required.

I have read and understand the above policies.

Parent/Guardian Signature: _____ Date: _____

*Please return with Driver Education Application to: **Merrymeeting Adult Education, 35 Republic Avenue, Topsham, Maine 04086 or fax to: 729-5609 with credit card payment. Questions call 729-7323,***